



Our Packages are created to suit your business and budget needs

Let us remove the hassle and provide stability

Services Included in Package	Starter Newly established or Start Up	Established Small Business looking for streamlined compliance	Platinum Larger business looking for on demand help and compliance	Freedom Personal Outsourced Financial Team
Business Financials	•	•	•	•
Business Income Tax Return	•	•	•	•
Business BAS Compliance	•	•	•	•
Business Management Reporting			Bi Annually	Quarterly
Annual Payroll Processing		•	•	•
Face to Face Management Meeting	1 hour consult	Annually	Quarterly	Quarterly
Individual Income Tax Returns	1	2	2	4
Phone (9am - 5pm) and/or email support	Email	Email	Unlimited	Unlimited
Tax Planning Annually <small>Includes review of all entities</small>	Basic	Basic	Advanced	Advanced
ATO Correspondence Management*	•	•	•	•
Workcover Declaration		•	•	•
ASIC Management		•	•	•
Bookkeeping (bank reconciliation only)			•	•
Xero Accounting Software Access Fee			•	•
No. of bank accounts included			2	4
Payroll Processing				•
- Time Clock system implementation				•
- Payrun processing				•
- Payslip preparation and delivery				•
- Access to Employpure Helpline				•
- Superannuation Processing				•
- No of Employees				10

Take the first step to streamlined accounting and book an appointment to discuss your needs

Contact Details:

Phone - 02 86 440 626
Email - info@platinumadvisory.com.au

Checklist items for appointment:

Copy of tax return(s)
Copy of financial statement(s)
Entity/Financial structure charts

We look forward to your visit